

Career
opportunities
with
KPMG Moldova



The next step in
your career

Senior - Bookkeeping

Main Responsibilities

- Performing client bookkeeping work for small and medium companies
- Preparing financial statements and other reports under Moldovan Accounting Standards
- Filing of monthly, quarterly and annual tax returns
- Preparing management accounts in accordance with IFRS and US GAAP as well as ensuring accurate and timely financial reporting (P&L, Balance Sheet, notes, cash flow forecasting, reconciliations, etc.)
- Providing technical direction, guidance and support to the team on accounting treatment and tax matters
- Generating new ideas and tax solutions
- Maintaining active communication with clients, their auditors and the tax authorities to manage expectations and help ensure client satisfaction

Experience and knowledge required

- Three or four years experience in bookkeeping, preferably in a multinational environment
- Strong technical skills in Moldovan accounting and tax (experience in IFRS is an advantage)
- University degree in Economics (Further professional qualifications would be a plus).
- In-depth knowledge of Moldovan tax and accounting legislation
- Experience in building good working relationships with clients
- Strong understanding of accounting/tax processes and procedures
- Good analytical skills
- Good language skills – Romanian, Russian and English (both oral and in writing)
- Work in "Big 4" firms/ leading Moldovan audit/bookkeeping firms is an advantage

Junior Assistant - Tax

KPMG International is the coordinating entity for a global network of professional services firms, providing audit, tax, and advisory services, with an industry focus. The aim of KPMG member firms is to turn knowledge into value for the benefit of their clients, people, and the capital markets. We operate in 145 countries and have 123,000 people working in member firms around the world. KPMG established its first office in the Republic of Moldova in 1997. KPMG is one of the leading professional services firms on the Moldovan market.

Main Responsibilities

- Participating in tax audits of clients and other tax assignments
- Researching and writing tax advice for clients
- Maintaining active communication with clients and the tax authorities to manage expectations and help ensure client satisfaction
- Generating new ideas and tax solutions

Experience and knowledge required

- Ability to communicate accurately and efficiently in Romanian, Russian and English, both orally and in writing
- University degree in Economics
- Strong analytical skills
- To be a self-motivated person, eager to acquire experience and build a career in a professional environment, with a strong team spirit
- Previous relevant work experience would be an advantage

KPMG in Moldova offers

- Attractive remuneration package
- A combination of great jobs to work on
- Great colleagues to work with
- Relevant professional development and training

**If you think you are the right candidate, please send your application and CV in English by September 10, 2010 to: KPMG in Moldova (Republic of), 202 Stefan cel Mare St., 9th Floor, MD-2004 Chisinau, Republic of Moldova
E-mail: kpmg@kpmg.md or via fax to: + 373 (22) 540 499
Contact phone: + 373 (22) 580 580**